

Leeds Canoe Club Risk Assessment

Kirkstall Festival

General Information

Date of risk assessment	December 2009		
Activities	Kirkstall Festival, Introduction to paddling		
Hazard Identification and Risk Assessment			
Likelihood (L)	1 = Low	2 = Medium	3 = High
Severity (S)	1 = Slight	2 = Serious	3 = Major
Risk level = Likelihood X Severity			
Overall Assessment of Risk			
Overall risk level with existing controls	Low		
Overall risk level after all actions completed	Low		
Is this acceptable?	Yes		
Date assessment due to be reviewed	December 2010		

December 2009

Leeds Canoe Club Risk Assessment

Kirkstall Festival

Hazard Identification and Risk Assessment

Hazard	People at risk	Existing controls	Risk level (RL)			OK?	Recommendations
			L	S	RL		
Drowning	All participants and Club members	Adequate levels of supervision at all times. Participant's buoyancy aids are correctly fitted.	1	3	3	Yes	Before participants enter the water ask them if they have any medical issues or injuries. Discuss with participants all foreseeable hazards, including what to do in the event of an emergency
Injury (due to inappropriate use of equipment)	Participants and Club members	Adequate levels of supervision at all times. Instructions provided to participants from Leeds Canoe Club Coaches.	1	2	2	Yes	
Injury (due to alcohol)	Participants	Participants are not allowed to paddle if they have been drinking.	1	3	3	Yes	Signage to be erected informing participants that the drinking of alcohol prior to paddling is strictly prohibited.
Minor injuries on the water	Participants and Club members on the water	Participants are provided with well fitting helmets.	1	2	2	Yes	Inform participants of hazards to be aware of.
Trapping (caused by trees)	Participants and Club members	A number of Club members are responsible for safety on the water. These members are located on the water at all times are aware of specific hazards such as trees.	2	2	4	Yes	
Heat/sun stroke	Participants and Club members on the water	Drinking water available. Regular breaks provided to all Club members on the water.	1	3	3	Yes	First aider to be available at all times.

Leeds Canoe Club Risk Assessment

Kirkstall Festival

Changing weather conditions	Participants and Club members	Weather forecast is checked before the event and changing weather conditions are monitored throughout the event. If the weather becomes unsuitable, paddling will be stopped.	1	2	2	Yes	
Water conditions	Participants and Club members on the water	Club safety members are aware of the dangers of changing water conditions. If the water conditions become unsuitable, paddling will be stopped.	1	3	3	Yes	
Weir below Kirkstall Abbey	Participants and Club members on the water	Safety boaters are positioned to ensure that participants remain a safe distance from the weir	1	3	3	Yes	Brief all safety boaters prior to activities commencing, ensuring that everyone is aware of their responsibilities. Participants should be informed of the areas in which they are allowed to paddle and informed of the dangers of the weir.
Manual handling	Club members	Club members aware of safe manual handling techniques.	1	2	2	Yes	